NETAJI SUBHAS TRAINING INSTITUTE OF AGRICULTURAL MARKETING
Training Institute of West Bengal State Agricultural Marketing Board
"Prof. Sambhu Ghosh Bhawan"
Sasmal para Baidyabati Hooghly 712222
☎Tel No -2632-1710 /2529 & Fax No- 2632-2529
Email- nstiam.baidyabati. Website: www.nstiam.org

NSTIAM
Enabling Employability

NOTICE INVITING QUOTATION

N.I.Q No. –NSTIAM/DIRECTOR/09/2025-26/R1 Dated: 01.08.2025

Sealed quotations are invited from bonafied and resourceful agencies for quoting rate for Annual Maintenance contract of Desktop Computers, UPS, Printers with scanners & Networking switch (with Complete LAN system), excluding spare parts as follows:-

Sl. No.	Items for Annual Maintenance Contract	Number
01.	Desktop Computers	33 Nos.
02.	600 VA UPS	46 Nos.
03.	LaserJet Printer with Scanner	06 Nos.
04.	Laptops	02 Nos.
05.	24 Port Network Switch (with Complete LAN system)	01 No.

The agencies shall have to quote the rate individually for each of the items, however the quotationer offering lowest price in total shall be considered as winner.

In light of the above, all interested agencies are requested to submit their sealed quotation in their official letterhead as per the prescribed format(Format A), which may be collected from the Accounts section of the Institute during all working days **from 08/08/2025 up to 02:30 PM on 18/08/2025,** after depositing a non-refundable NIQ Fees of Rs.200/- (Two hundred only) through Cash/ Demand Draft (in the name of **"WBSMB-NSTIAM"** payable at Baidyabati.) Quotation shall be dropped in the locked 'Tender Box' kept in the said office address on **all working days upto 4:30 PM of 18/08/2025** by the participating agencies. Opening of the quotation shall be done on **19/08/2025 at 12:30 P.M.**

The bidder shall have to deposit earnest money (EMD) of Rs 5000/- (Five thousand only) along with the bid document in the form of Bank draft in favour of **"WBSMB-NSTIAM"** payable at Baidyabati. EMD shall be returned to the unsuccessful quotationer after issuance of work order with the successful quotationer. For the L1 quotationer, the EMD shall be converted to part of the 10% security deposit.

The successful quotationer will have to execute necessary contract agreement after depositing the required interest free Security Deposit if any in the form of Bank draft in favour of **"WBSMB-NSTIAM"** payable at Baidyabati. The security deposit shall be refunded after successful completion of the said job on demand. The quotationer should quote their rates both in figure and word. The submission of quotation shall be unconditional. Quoted rate shall be inclusive of all applicable taxes and charges.

Interested agencies may visit to the institute in all working days in between **08/08/2025 to 18/08/2025 from 11:00 AM to 3:00 PM** to see the details of specification of the work/job.

The undersigned reserves all right to accept or reject any/all quotation without as signing any reason what so ever.

01/08

DIRECTOR; NSTIAM